



## **Agency of the Year Award**

### ***What is the Agency of the Year Award?***

The Agency of the Year Award is presented annually by the San Francisco Bay Area Federal Financial Managers Council to recognize a local Federal Agency for unique or outstanding achievements in financial management.

### ***What are the Award Criteria?***

The award will be presented to an agency that is determined to have made a significant impact on federal financial management.

Examples can include agencies who have:

- Shown impressive technological improvements
- Improved the quality of financial management information
- Demonstrated outstanding customer service
- Implemented cost savings
- Exhibited leadership within or outside their agency
- Provided exceptional opportunities for employee development.

### ***Who is eligible for the Award?***

Any federal agency may submit a nomination form.

### ***How are Nominations made?***

Nomination Forms are available on the SFBA-FFMC web site:

<http://cfo.arc.nasa.gov/FFMC/ffmc.htm> .

Nomination Forms must be accompanied by a one or two page narrative statement on the financial management achievements by the agency or office.

Nomination Forms must be signed by the local agency head.

### ***What is the deadline?***

Nomination Forms must be received by the SFBA-FFMC President between May 1<sup>st</sup> and June 30<sup>th</sup> of the year of the award.. Nominations may be sent electronically or by mail.

The email address for the FFMC President is: <mailto:DAFrey@lbl.gov>  
The mailing address is:

Dwayne Frey, President, BAFFMC  
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### ***How will selections be made?***

The SFBA-FFMC President will appoint an award committee for the calendar year. Committee members will review the nominations and make recommendations to the Steering Committee for the top nominees. The Steering Committee will vote for one of the nominees for the Agency of the Year Award.

### ***What will the recipient receive?***

A special plaque will be presented to the agency at the annual Federal Financial Managers Council Conference in Santa Barbara, CA, August 13-15, 2003. Recognition will also be posted on the SFBA-FFMC Website.

### ***Questions?***

Please call Dwayne Frey (510) 486-4273 or Janet Jacobsen (415) 575-7903.